

The South Bay Regional Consortium Adult Education

Year 1 Strategies and Activities

Project Office/Implementation Team/Fiscal Agent

1. Set up program budgets and payment schedules
2. Develop project management handbook, including reporting formats
3. Establish manual system to collate and share student performance and outcome information
4. Hire marketing/outreach consultant
5. Set up regional pre-apprenticeship meetings
6. Do survey of professional development needs
7. Establish workgroups to start work at start of spring semester (perhaps through intensive meetings before semester starts)

SUHSD and CUSD

1. Add new course sections and support services
2. Add counselor hours

SWC

1. Add counselor hours
2. Prepare to implement new assessments

Work Groups

Student Services/Counseling

- 3.1 Roadmap workgroup (map curriculum by 12/31)
- 3.2 Assessment workgroup (review current assessments by 12/31)

Curriculum Alignment and Development

- 3.3 Curriculum alignment workgroups in ABE, ESL and CTE
- 4.3 Basic Skills Academy development workgroup
- 4.6 Curriculum development workgroup in ABE, ESL and CTE for students with disabilities
- 4.7 CTE program development workgroup
- 4.8 Workforce readiness workgroup
- 4.10 Elementary and secondary school students learning assistance workgroup
- 5.1 Distance learning workgroup
- 5.2 Contextualized learning workgroup
- 5.3 Learning communities workgroup

Professional Development

- 6.1 Professional development workgroup