

**ADULT EDUCATION COMMITTEE
AGENDA
October 26, 2015**

Ramón Leyba (Division), Kevin McClelland (Principals), Saul Cruz (Counselors), Roberto Rodriguez (SEA), Audrey Gonzales (SYA), Diana Vera-Alba (NCA), Jason Leichter (CVA), Erica Dibello-Hitta (MOA)

| Agenda | Topic | Discussion | Action Needed |
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| 1. | Minutes of 08/24/15 | | Approved via email |
| 2. | <ul style="list-style-type: none"> • South Bay Consortium Update | <p>Consortium Directors Council: First meeting Oct.28, 2015 at SWC. Dr. Joe Fulcher (Asst. Supt.) SUHSD member, Kathy Tyner (VP) SWC member, Kevin Nicholls (Principal) Coronado member</p> <p>Reviewed: (1) Consortium Governance Questionnaire; (2) Consortium Governance Rules & Procedures ; (3) Three Year Consortium Plan Update; (4) Legislature Executive Plan Summary; (5) Executive Summary Vision, Long-Term Goals and Three Year Strategies; (6) Annual Plan Template for 2015-2016; (7) AB 104 Block Grant Consortium Member Allocations Form; (8) AB 104 Block Grant Consortium Performance Measures Form; (9) Consortium Organizational Chart 2015-2016; (10) Consortium Director’s Council (CDC) DRAFT Meeting Agenda</p> <p>All documents are DRAFT documents and confidential because they have not been reviewed or approved by the CDC.</p> | |

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| 3. | <p>Update on Previous Issues:</p> <ul style="list-style-type: none"> • Adult Student Calendar • • Mr. Leyba will explore development of a site for Adult Ed. Committee agendas, minutes, and supporting documents on the Adult Division website. • Technical support in the evenings • | <ul style="list-style-type: none"> • Adult Student Calendar developed and emailed to all Faculty and Staff. On Adult Division Web site • All documents now accessible on Adult Division Web site • Techs can't work more than 40 hours a week. If they work straight hours to cover the night it means coming in late and that would leave 1 tech responsible for all 4 schools in the morning. Splitting the morning and the night would cover the highest demand time but it would also mean more cost to the division. 5% split shift and 2.5% night differentials and there are 4 school sites to consider. Mr. Leyba has discussed a 1 night a week option as a pilot with the techs. | <ul style="list-style-type: none"> • Adult Student Calendar developed and emailed to all Faculty and Staff. On Adult Division Web site • All documents now accessible on Adult Division Web site |
| 4. | <p>CVA:</p> <ul style="list-style-type: none"> • SEA Tentative Agreement • | | |
| 5. | <p>MOA:</p> <ul style="list-style-type: none"> • Irlen program - Update • WIA Expenditures 14-15 • ADA funding per site & # of classes • Director's | | |

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| | Assessment of Goals and Challenges: Immediate & Long Term | | |
| 6. | NCA: <ul style="list-style-type: none"> • None | | |
| 7. | SYA: <ul style="list-style-type: none"> • Community Labs | | |
| 8. | Other | | |
| | Next meeting | | November 16, 2015 |