

ADULT EDUCATION COMMITTEE
Minutes FINAL
December 14, 2015

Ramón Leyba (Division), Kevin McClelland (Principals), Saul Cruz (Counselors), Roberto Rodriguez (SEA), Rosa Neves-Duarte for Audrey Gonzales (SYA), Diana Vera-Alba (NCA), Jason Leichter (CVA), Erica Dibello-Hitta (MOA)

Agenda	Topic	Discussion	Action Needed
1.	Minutes of 11/16/15		Approved via email
2.	<ul style="list-style-type: none"> • South Bay Education Consortium Update: 	<p>Mr. Leyba reviewed his concerns regarding current and future funding for the Consortium, especially in 16-17 when the MOE funds and Consortium funds will be combined and sent directly to the fiscal agent, SWC. Also reviewed was a DRAFT Funding Philosophy statement that will be reviewed by the Advisory Committee on January 5, 2016 and to be placed on the Consortium Director’s Council agenda in February. Both documents discussed will be placed on the Sweetwater Adult Division web site.</p>	
3.	<p>CVA:</p> <ul style="list-style-type: none"> • EL Classes/DL Labs 	<p>Principals have discussed new models for organizing ESL classes and DL labs. Principals are to work with their faculties on developing models that work at their school sites for Fall 2016 implementation. Models Mr. Leyba has had Principals observe have been the Rosetta Stone model at SYA and the ABE model at MOA.</p>	Principals to discuss options with their respective faculties.
4.	<p>MOA:</p> <ul style="list-style-type: none"> • Board Presentation Update • Workshops vs New Classes 	<p>Mr. Leyba reviewed the outline of a presentation he sent to solicit feedback as well as a draft Power point developed last spring. There was substantial discussion among committee members.</p> <ul style="list-style-type: none"> • After discussion it was agreed that a “workshop” is similar to the South County 	Mr. Leyba is preparing the presentation and will share a draft when ready for feedback.

	<ul style="list-style-type: none"> • Release time for ESL Performance Tasks – 1 per semester (Mary Murphy can elucidate) • Canvas – update – who will be the designated staff member to keep the information on Canvas current (How does the 7-12 handle it?) 	<p>Career Center type structure or a conference type workshop. Mr. Leyba indicated that given the new program areas and accountability and reporting requirements of AB 104 he did not think this model would be able to meet these requirements.</p> <ul style="list-style-type: none"> • Teachers are creating Performance Tasks (PT's) in their respective Professional Learning Community meetings. However, because Professional Development (PD) is voluntary, there is no time for teachers to prepare PT's. Discussed options such as having PD at Faculty meetings or cancelling classes for PD. Mr. Leyba will review options for the future. • Mr. Leyba clarified that the Adult School Canvas pages are being developed by Virginia Mendoza. Most of the information will mirror the adult school web sites but will have more information that is site specific, i.e. master schedules. Principals must identify a certificated member to update the site Canvas page. There is nothing comparable in 7-12. 	<ul style="list-style-type: none"> • Mr. Leyba will discuss with TSA's and Principals and prepare options for consideration.
5.	<p>NCA:</p> <ul style="list-style-type: none"> • None 		
6	<p>SYA:</p> <ul style="list-style-type: none"> • None 		
7.	<p>Other:</p> <ul style="list-style-type: none"> • AB 86 budget deadline of Dec. 31 • Student Surveys 	<ul style="list-style-type: none"> • The Dec. 31 deadline is for the AB 86 Planning Grant and not for our MOE or Consortium 15-16 budgets. • As previously discussed Student Surveys are to get feedback from students as to the type of classes they would like to see offered for Fall 2016. Email suggested questions to Erica Dibello-Hitta at MOA who will compile and 	<ul style="list-style-type: none"> • Mr. Leyba is responsible for developing the surveys.

		provide to Mr. Leyba.	
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