

ASLT Meeting		Wednesday, November 09, 2016	
Interim Director, Rudy Kastelic			
Recorder, Rosanna Palomino			
Present	Mary Alvarado, Hank Austin, Wes Braddock, Michelle Dullea, Alicia Hernandez, Rudy Kastelic, Kevin McClelland, Virginia Mendoza, Mary Murphy-Clagett, Kevin Patrick, Rosanna Palomino.		
Absent	Sara-Garcia-Salgado, Teresa Matos, and Sheryl Sanchez		
Michelle Dullea - TOSA	ABE/ASE		
Topic			
Discussion	<ul style="list-style-type: none"> Andrea Aragoza counselor from MOA put together a 2015-2016 report from ASAP of completers for HISET, ABE, and ASE program each site has their own data of students obtaining their HS equivalency diploma. We would like to keep track of our students to prepare students for college readiness. 		
	<ul style="list-style-type: none"> Virginia elaborated with regards to the ASAP report on data for ABE and High School Subjects. She proposed to have 3 classes offered instead of 2. Having levels will allow teachers to determine if the student can move up a level or what aspects and areas the student needs to focus on for example; Math and or English. 		
	<ul style="list-style-type: none"> Come up with more ways to help our students achieve their goals and be in a HS equivalency prep class. 		
	<ul style="list-style-type: none"> Michelle presented the 2015-2016 gains report (benchmarks) come up with a testing plan/teachers. 		
	<ul style="list-style-type: none"> Teachers want to make sure the Principals are working to support the plan with the TOSA's. 		
ESL Mary Murphy-Clagett-TOSA	ESL/CITIZENSHIP/CBET/EL CIVICS/DL		
Topic			
	Whether or not the ESL program is going to add a level 5/6 or continue with (BCS) Basic Communication Skills.		
Discussion	<ul style="list-style-type: none"> ABE / HSE 		
Mary Alvarado - TOSA	CTE		
Topic			

	<ul style="list-style-type: none"> · Mary Alvarado touch base on the professional development and professional growth with Amy Hunt, Assistant Director of Human Resources. Mary will meet with Amy Hunt after thanksgiving break to come up with classes they can offer under the CTE umbrella. Amy came up with a list of classes to offer classified staff. Adult Education will be offering the classes most likely in the afternoons.
Discussion	
	<ul style="list-style-type: none"> · Best time to help out will be in the afternoon and or evenings.
	<ul style="list-style-type: none"> · Mary Alvarado will be taking the lead on this with Amy Hunt / Dr. Glover.
	Wavier fees was brought up for district employees.
Sara Garcia-Salgado- TOSA	AEBG
Topic	
Discussion	<ul style="list-style-type: none"> · No report
Virginia Mendoza- TOSA	WIOA
Topic	
Discussion	<p>Virginia will lead on a bridge class, work groups, reading and writing in ABE.</p> <ul style="list-style-type: none"> · Offer a bridge class with SWC? Kevin from MOA says no at this time. · Can we pay for curriculum writing? · Can we afford BCS?
Hank Austin/Debbie O'Brien - Counselor	Counseling Department
Topic	
Discussion	<p>Affidavits Changes</p> <ul style="list-style-type: none"> · Talked about the SUHSD requirements and credits for high school graduation. ·

	<ul style="list-style-type: none"> Debbie O'Brien supplied two hand outs. 1) ADULT EDUCATION SCHOOL DIPLOMA OPTIONS, CON'T- The discussion consisted of an Option 2 Adult Education High School Diploma from San Diego Unified School District and San Diego Community College Continuing Education Program, a minimum of 24 semester credits must be completed. Credit earned for previously completed high school classes may be applied to the Option 2 Adult Education High School Diploma. A committee will be formed and the chair person will be Kevin Patrick.
	2) hand-out consist of an explanation of graduation requirements. Debbie would like to form a committee for 167/216 for homeless and disabled students.
	<ul style="list-style-type: none"> Alicia and Mr. Kastelic will meet with IT again regarding the transition to Infinite Campus
Wes Braddock	
Topic	Reverse Open house starts at 10:00 am
Alicia Hernandez	Project -Specialist
Topic	
Discussion	<ul style="list-style-type: none"> Alicia will attend a infinite campus training at the IT computer lab with the adult school registrars on Monday, November 07, 2016.
Kevin McClelland	MOA Principal
Topic	
Discussion	<ul style="list-style-type: none"> School site MOA will have their potluck with all the classes participating. Awards assembly at 10:00 a.m. Thanksgiving Potluck and doing gifts baskets for families.
Kevin Patrick	NCA Principal
Topic	
Discussion	<ul style="list-style-type: none"> The office of Assembly Member Lorena Gonzales called NCA to give away 200 turkey dinners to the students and their families. Resource Fair November 24th Kevin will attend the fair. Kevin is still working with the Midway for the citizenship class ceremony.

Sheryl Sanchez		SYA Principal
Topic		
Discussion	No Report	
Rudy Kastelic		Interim Director, Division of Adult Education
Topic		
Discussion	Google Chrome	
	<ul style="list-style-type: none"> · Everyone I talked to is interested in transitioning into Google chrome. Mary A. is the only one who has teachers using CANVAS and the teachers are not happy with CANVAS. 	
	<ul style="list-style-type: none"> · We have a Cal-Works allocation in the amount of \$ 260,000. Its down about 16,000 from last year. 	
	<ul style="list-style-type: none"> · The general fund covered 4.5% pay raise. General fund did not cover step and class, health benefits and STRS. 	
	<ul style="list-style-type: none"> · \$260,000 transfers in the parenting classes covered by the general fund. 	
	<ul style="list-style-type: none"> · Antonio and Rudy are estimating \$160,000 carry over by implementation. 	
	<ul style="list-style-type: none"> · Another carry over was discovered, UT fundraiser a few years ago in the amount of \$12,000. Rudy is 	
	proposing that we use the fundraiser monies in the amount of \$12,000 for the brochure.	
	<ul style="list-style-type: none"> · We still have the classified vacancy at CVA and MOA. 	
NEXT MEETING	WEDNESDAY, JANUARY 11, 2017. CVA ROOM 101	